



Student Summer Job Posting Job Coach for Persons with Disabilities

Location: ATN Access Inc., London, Ontario
Type: Full-time (30 hours per week), 7-week contract
Pay: \$14 per hour

NOTE: The successful applicant must be returning to school in September 2017. Preference will be given to applicants with identified disabilities.

ATN Access Inc. is a community-based non-profit organization that assists people with disabilities and employment barriers to achieve their employment, educational, and quality of life goals.

The successful candidate will assist adults and youth with disabilities gain the skills and experience necessary to work in a grocery/retail store environment. The primary location for this job will be the Old East Village Grocer. The job coach will help ATN clients learn to operate a Point of Sale (POS) system, stock shelves, manage inventory, prepare food, and stay safe on the job.

Qualifications:

- Completion of some college or university
- Some experience working with adults and youth with disabilities or learning challenges
- Teaching or instruction experience an asset
- Retail or sales experience an asset
- Highly adaptable and able to learn quickly
- Mature and responsible, able to work under pressure, multi-task, and supervise a volunteer assistant
- Excellent computer skills with, minimally, knowledge of Windows operating systems, Microsoft Office Suite, and POS
- Ability pass a criminal records/vulnerable sector check

Duties and Responsibilities:

- Provide support to individuals entering the grocery/retail workforce
Develop rapport with both ATN clients and store employees
- Learn all aspects of grocery store procedures, including POS operation, and possess the ability to interpret and share this information with new ATN clients
- Work with ATN's employment team to seek opportunities for clients to obtain positions with private sector grocery or retail businesses
- Represent ATN by engaging with the Old East Village community and participate in summer community events

ATN Access Inc.

504-141 Dundas Street, London, ON, N6A 1G3 ♦ Phone: (519)433-7590 ♦ Fax: (519)433-0282
Email: info@atn.on.ca ♦ Web: www.atn.on.ca

Applications should include: A cover letter, resume, and a list of three references

Deadline to apply: Friday, June 2, 2017 at 4 p.m.

Send resumes to (No telephone inquiries please):

By Mail: Hiring Committee

ATN Access Inc.

504-141 Dundas Street

London, ON

N6A 1G3

By fax: (519) 433-0282, Attn: ATN Hiring Committee

By E-mail: apply@atn.on.ca Attn: ATN Hiring Committee

ATN is strongly committed to diversity and especially welcomes applications from visible minority group members, women, Aboriginal persons, persons with disabilities, members of sexual minority groups, and others who may contribute to the further diversification of ideas.

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